

**USD 237 Board of Education Regular Meeting  
Board Minutes for Monday, July 8, 2024  
216 S. Jefferson, Smith Center, KS 66967  
Smith Center Board of Education Meeting Room**

**Item 1. Call to Order**

President Theron Haresnape called the meeting to order at 7:00 P.M.

Present for the call to order were Board Members Marty Hanson, Jodi Frydendall, Adam Rentschler, Libby McDonald, Steve Overmiller and Sara Pruden, Superintendent Dustin McEwen and Board Clerk Susan Panter.

**Item 2. Election of Officers 2024-2025**

a. Board President

Steve Overmiller made a motion to nominate Theron Haresnape as Board President. Adam Rentschler seconded the motion. The motion was approved by a 7-0 vote.

b. Board Vice-President

Adam Rentschler made a motion to nominate Marty Hanson as Board Vice-President. Sara Pruden seconded the motion. The motion was approved by a 7-0 vote.

**Item 3. Appointment of NCKSEC Interlocal #636 Board Member Representative**

Adam Rentschler made a motion to nominate Libby McDonald as Representative for NCKSEC Interlocal #636. Sara Pruden seconded the motion. The motion was approved by a 7-0 vote.

**Item 4. Approval of Agenda - Add/Delete**

Marty Hanson made a motion to approve the agenda as presented. Libby McDonald seconded the motion. The motion was approved by a 7-0 vote.

**Item 5. Approval of Consensus Items**

- a. Approval of Minutes from June 10, 2024 Regular Meeting
- b. July 8, 2024 statements
- c. Board of Education Appointments 2024-2025
  1. Clerk of the Board - Susan Panter
  2. District Treasurer - Kimberly Kuhlmann

3. Board Attorneys - Kyle Allen and Tabitha Owen
4. Freedom of Information Officer - Dustin McEwen
5. Deputy Clerk - Building Principals
6. District Attendance Officers - Greg Koelsch and Michelle Stamm
7. Authorized Representative for Food Service Fund - Lacey Teselle
8. Determining Official Free/Reduced Price Meals - Kimberly Kuhlmann
9. Hearing Official Free/Reduced Price Meals - Dustin McEwen
10. Investments - Kimberly Kuhlmann and Superintendent Dustin McEwen
11. Authorized Representative for KPERS - Susan Panter
12. Authorized Representatives for Consolidated Program - (Title I, Title II Part A - Teacher Quality; Title II Part D Education Technology; Title IV Safe and Drug Free Schools; Title V Innovation Programs; The American Reinvestment and Recovery Act, ESSER; and the At-Risk Program) - Dustin McEwen and Kimberly Kuhlmann
13. Authorized Liaison for services to homeless & foster children - Dustin McEwen and Susan Panter
14. Authorized Representative for Title IX and Section 504 - Dustin McEwen as District Coordinator, Michelle Stamm and Greg Koelsch as Investigators, when available, the District Attorneys or KASB Investigators as needed
15. Time, place, date of meetings (see attached Resolution)
16. Depositories of District funds - Guaranty State Bank & Trust, Smith Center; The Peoples Bank, Smith Center; Smith County Bank, Smith Center
17. Official Newspaper - Smith County Pioneer
18. Adopt the 1,116 Hour Calendar for 2024-2025
19. Designate Inclement Weather Make-up Days, March 17 & 18
- d. Reimbursement Rate for Mileage; as authorized by K.S.A. 75-3202a, the Secretary of Administration has fixed the private vehicle mileage reimbursement rates for FY 2024-2025 at .67 cents per mile effective July 1, 2024
- e. Approval of Resolution for the following:
  1. Rescind all policy statements found in the minutes of the Board of Education prior to June 30, and that the Board adopt the new Board Policy Manual as presented and recommended by the superintendent to govern the school district during the 2024-2025 school year (See Resolution attached)

2. Establish petty cash limits - (see attached Resolution for respective buildings)  
SC Elem School - \$500.00 - administered by the elementary principal  
SC Jr/Sr High School - \$1000.00 - administered by the jr/sr high school principal  
District - \$1000.00 - administered by the board clerk and superintendent
3. Adopt guidelines for activity funds and gate receipts (see attached Resolution for respective buildings)
- f. Approval to Waive GAAP Accounting Principle (See Resolution letter)
- g. Approval of donation from Farm Bureau for beef processing

Adam Rentschler made a motion to approve the consensus items. Steve Overmiller seconded the motion. The motion was approved by a 7-0 vote.

### **Item 6. Public Forum**

None

### **Item 7. Approval of the sale of handicap bus**

Adam Rentschler made a motion to approve the sale of the handicap bus. Marty Hanson seconded the motion. The motion was approved by a 7-0 vote.

### **Item 8. Approval of Memorandum of Understanding for Smith Co. Memorial Hospital usage of High School Gymnasium as an alternate care site facility**

Adam Rentschler made a motion to approve the Memorandum of Understanding for Smith Co. Memorial Hospital usage of High School Gymnasium as an alternate care site facility. Jodi Frydendall seconded the motion. The motion was approved by a 7-0 vote.

### **Item 9. Discussion and Approval of Meal Prices for 2024-2025 School Year**

Mr. McEwen presented the Board with research on the State average for meals as well as the local school averages. The Board discussed the cost of food increasing.

Steve Overmiller made a motion to raise the prices as presented for Elementary and jr/sr high lunches to \$0.10 per meal, raise the price as presented for Elementary breakfast to \$ 0.05 per meal, and adult lunches to \$0.05 per meal. Jodi Frydendall seconded the motion. The motion was approved by a 7-0 vote.

### **Item 10. Approval of Bid on Milk Prices**

Sara Pruden made a motion to approve the bid for milk from Gene's. Jodi Frydendall seconded the motion. The motion was approved by a 7-0 vote.

### **Item 11. Second Reading and Approval of Classified Handbook and Crisis Handbook**

Jodi Frydendall made a motion to approve the Classified Handbook and Crisis Handbook for the 2024-2025 school year. Libby McDonald seconded the motion. The motion was approved by a 7-0 vote.

### **Item 12. Approval and Second Reading of KASB June 2024 Board Policy**

Libby McDonald made a motion to approve KASB June 2024 Board Policy Updates with the exception of GARIA, GAAC, JGEC and JGECAA. Marty Hanson seconded the motion. The motion was approved by a 7-0 vote.

### **Item 13. Discussion of Exceeding the Revenue Neutral Rate**

Mr. McEwen discussed the budget for the 2024-2025 school year. He recommends that we exceed the Revenue Neutral Rate. The information will be given to the Smith County Clerk by July 19.

### **Item 14. Approval of Revenue Neutral Rate and Budget Hearing on September 9, 2024**

Adam Rentschler made a motion to schedule the RNR and Budget Hearing on September 9, 2024 at 6:45 p.m. and 6:50 p.m. Steve Overmiller seconded the motion. The motion was approved by a 7-0 vote.

### **Item 15. Discussion and Approval of CIPP Project for waste lines**

Mr. McEwen discussed the CIPP Project. He received a preliminary bid from Smith Plumbing out of Manhattan, Kansas. The preliminary bid from Smith Plumbing came in less than Nu Flow. He stated the process that each of them use is different. Mr. McEwen recommended having Smith Plumbing come out and run the cameras through the lines and doing the whole project.

Adam Rentschler made a motion to approve Smith Plumbing up to the amount of the other bid for the waste lines. Steve Overmiller seconded the motion. The motion was approved by a 7-0 vote.

### **Item 16. Discussion and Approval of EMC 90% or 100% coinsurance**

Mr. McEwen discussed another option for the property insurance through EMC. Joel Fouts sent an optional quote which would reduce premiums. The coinsurance would be 90%, which would be an annual savings of \$9,944 but would be giving up \$4.6 million in coverage.

Steve Overmiller made a motion for the coinsurance through EMC to remain 100%. Jodi Frydendall seconded the motion. The motion was approved by a 7-0 vote.

### **Item 17. Discussion and Approval of Accident Fund \$500 deductible for Workers Comp**

Mr. McEwen discussed the workers compensation insurance deductible. If we went with a \$500 deductible, it would save us \$1,590 annually on premiums. If we had several claims, it would not be beneficial.

Jodi Frydendall made a motion to keep the deductible for workers compensation at zero. Sara Pruden seconded the motion. The motion was approved by a 7-0 vote.

### **Item 18. Superintendent's Report**

1. The Stab-lok project was completed by Bergman Electric
2. Mr. McEwen and Mrs. Panter attended the Budget Workshop in Abilene on June 25th
3. Second negotiations meeting will be on July 11th
4. Kim Kuhlmann, Barbara Wilson and Susan Panter have been working on closing out Fiscal Year 2023-2024
5. Mr. McEwen, Barbara Wilson and Susan Panter have been working on the Budget for the 2024-2025 fiscal year.

### **Item 19. Executive Session - Negotiations - The Exception for Employer-Employee Negotiations Under KOMA**

Libby McDonald made a motion that the Board Members and Mr. McEwen move into executive session - negotiations - the exception for employer-employee negotiations under KOMA for fifteen (15) minutes, returning to the open meeting in this room at **8:50 P.M.** Sara Pruden seconded the motion. The motion was approved by a 7-0 vote. **8:35 PM**

Susan Panter left the closed meeting. **8:35 PM**

The Board Members and Superintendent, Mr. McEwen discussed negotiation matters.

Susan Panter returned to the open meeting. **8:50 PM**

Libby McDonald made a motion that the Board Members and Mr. McEwen move into executive session - negotiations - the exception for employer-employee negotiations under KOMA for fifteen (15) minutes, returning to the open meeting in this room at **9:06 P.M.** Sara Pruden seconded the motion. The motion was approved by a 7-0 vote. **8:51 PM**

Susan Panter left the closed meeting. **8:51 PM**

The Board Members and Superintendent, Mr. McEwen discussed negotiation matters.

Jodi Frydendall left the meeting. **8:59 PM**

Jodi Frydendall returned to the meeting. **9:00 PM**

Susan Panter returned to the open meeting. **9:06 PM**

Libby McDonald made a motion that the Board Members and Mr. McEwen move into executive session - negotiations - the exception for employer-employee negotiations under KOMA for ten (10) minutes, returning to the open meeting in this room at **9:16 P.M.** Sara Pruden seconded the motion. The motion was approved by a 7-0 vote. **9:06 PM**

Susan Panter left the closed meeting. **9:06 PM**

The Board Members and Superintendent, Mr. McEwen discussed negotiation matters.

Susan Panter returned to the open meeting. **9:16 PM**

Libby McDonald made a motion that the Board Members and Mr. McEwen move into executive session - negotiations - the exception for employer-employee negotiations under KOMA for ten (10) minutes, returning to the open meeting in this room at **9:27 P.M.** Sara Pruden seconded the motion. The motion was approved by a 7-0 vote. **9:17 PM**

Susan Panter left the closed meeting. **9:17 PM**

The Board Members and Superintendent, Mr. McEwen discussed negotiation matters.

Susan Panter returned to the open meeting. **9:27 PM**

Libby McDonald made a motion that the Board Members and Mr. McEwen move into executive session - negotiations - the exception for employer-employee negotiations under KOMA for five (5) minutes, returning to the open meeting in this room at **9:33 P.M.** Sara Pruden seconded the motion. The motion was approved by a 7-0 vote. **9:28 PM**

Susan Panter left the closed meeting. **9:28 PM**

The Board Members and Superintendent, Mr. McEwen discussed negotiation matters.

Susan Panter returned to the open meeting. **9:33 PM**

There was no action taken.

## **Item 20. Board Comments**

None

## **Item 21. Adjourn**

Sara Pruden made a motion to adjourn the meeting. Jodi Frydendall seconded the motion. The motion was approved by a 7-0 vote. **9:34 PM**

....."it shall be my constant endeavor to devote time, thought and study to the duties and responsibilities of a school board member so that I may render effective and credible service....."

**School Board Member Code of Ethics**

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Theron Haresnape, President

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Susan Panter, Clerk

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